

Overview

FHI360 REQUEST FOR PROPOSALS (RFP):MASTER SERVICE (FRAMEWORK) AGREEMENT-WATER SUPPLY UPGRADES/ REPAIRS AND BOREHOLE DRILLING

(A) Background

Family Health International (FHI360) is not-for-profit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes expert in health, education, nutrition, environmental, economic development, civil society, gender equality, youth, research and technology, creating a unique mix of capabilities to address today's interrelated development challenges.

With expected funding from USAID's Office of Foreign Disaster Assistance (OFDA), FHI360 is supporting acute needs of internally displaced persons (IDPs) in Borno State through the provision of integrated health, protection and WASH programming. The activities anticipated under this RFP will address immediate water supply needs by:

- rehabilitating dysfunctional handpumps
- upgrading existing manual pumps to solar power
- drilling new boreholes
- establishing water storage and distribution points
- providing spare parts and tools

FHI360 Nigeria Country Office is hereby seeking to competent firms to carry out the establishment of WASH facilities under the supervision of FHI360 staff, in coordination with other implementing agencies and in accordance to technical specifications outlined in the supporting documents.FHI360 plans to engage multiple firms as a result of this solicitation and contract each for a period of one year, with the possibility to renew for additional time. Work under these contracts will be issued on the basis of Task Orders (TO).

Bidders are not required to submit cost proposals for all bills of quantities presented of this RFP. FH1360 will accept cost submissions that address single elements of required work.

(B) Project Location

The projects anticipated under this contract will be earned out in one or more Local Government Areas (LGAs) in Borno State. Successful bidders are expected to deliver against the Scope of Work in designated sites in Dikwa.Ngala, Damasak and Banki LG A. as determined in the Task Order.

Successful bidders will be expected to carryout projects in one or more locations concurrently. Each should demonstrate capacity to provide labor, materials, transportation, and supervision in all locations when projects are active.

(C) Scope of Work

Water Supply Services (Elements: Solar Upgrade & Distribution; Borehole Drilling)

- (1) Elaborate a work schedule for each Task Order including expected material delivery and completion dates.
- (2) Submit weekly progress reports to the FHI360 contract technical administrator on all active projects.
- (3) Conduct site assessments and submit rehabilitation plans prior to the issuance of a task order.
- (4) Purchase all materials and tools required to complete work to the standard specified in approved work plans, as verified by the FHI360 WASH Coordinator.
- (5) Deliver all materials and tools required to the project site.
- (6) Provide a foremen or site supervisor for all project locations during any scheduled working times.
- (7) Engage local labor to conduct unskilled labor (eg. Excavation) at WASH Sector approved rates, and skilled labor (eg. carpentry, masonry where available).
- (8) Undertake site safety measures during ongoing work (eg. Temporary fencing, site delineation, visibility marking) to prevent accidental injury at incomplete worksite.
- (9) Schedule material transport with FHI360 to coordinate necessary security escorts to project sites.
- (10) Coordinate projects and submit reports to IDP camp management.
- (11) Clear site of excess material and refuse prior to requesting completion certificate.
- (12) Upon completion, request site assessment from FHI360 to certify work.

Supply of Goods (Elements: Spare Parts: Pump Tools)

- (1) Provide supply good upon issuance of Task Order
- (2) Regularly update FHI 360 on available stock quantities
- (3) Deliver requested goods to designated sites, as specified in task order

The technical specifications, bills of quantities and technical drawings for the nock required are available via auto-response email: RFP-WASHFacilities2@fhi360.org

(D) Evaluation Factors & Selection Criteria

Bidder should ensure that all requested information is included in your submission. Proposals will be evaluated based using a technically acceptable, lowest price model. Proposals that do not meet technical acceptability standards will not be evaluated on cost.

Please review the tables below for required components of all proposal submissions. Evaluators will neither make Unacceptable assumptions nor draw inferences regarding missing or incomplete information. The submission of incomplete information could result in the rejection of the proposal

TECHNICAL EVALUATION

No	Proposal Requirement	Evaluation
1	Company profile with registered address, functional email address and telephone number, point of contact for the entity (Functional office in Maiduguri is highly desired)	Acceptable
2	Evidence of company registration (i.e. Certificate of incorporation, form CAC7 & CAC2)	Acceptable
3	Evidence of tax payment for the last three years	Acceptable
4	List of past performance of similar projects including contracting entity (NGO, Government, etc.), value of contract and evidence of completion	Acceptable

Three professional references including name, phone number and organization that can attest to satisfactory performance in previous provision of related services

Cost Proposal

Your priced bill of quantities must clearly state the service costs and/or rates of commission. A soft copy in MS excel format using CD ROM must be delivered together with the hard copy in a sealed bid to the address mentioned in Section E below.

Evaluation: Lowest price

(E) Submission of Proposal

Bidders must submit request for any clarification and further information concerning this solicitation in writing via email to Nigeria.quotation@fhi360.org, Tel: 09 416 5555 not later than **1pm, Friday, March 23, 2018**. The title/subject of your email enquiry must be "Re: RFPfor Water Supply Upgrades/Repairs and Borehole drilling"

Complete proposals including technical and cost documents must be submitted in a sealed envelope and signed by the authorized representative of the bidding company to the address below on or before **5pm, Monday, March 26, 2018**. Envelopes should be labelled "Water Supply Upgrades/Repairs and Borehole drilling" and addressed to:

The Procurement Unit

Family Health International (FHI360),

Godab Plaza, 1073A-1, JS Tarka Street,

Area 3 Garki Abuja, Nigeria

Please note:

FHI 360 anticipates awarding multiple contracts, but reserves the right to terminate the RFP or negotiations at any time prior to award.

Any proposal received by FHI360 after the deadline for submission stated herein shall be disqualified

Issuance of this RFP in no way constitutes a commitment by FHI360 to award a contract. FHI 360 reserves the right to vary any part of this RFP at the time of prior to award if it becomes necessary.

This procurement is funded is funded by the U.S Agency for International Development (USAID) and is subject to the applicable rules and regulations of US Government Funded awards.

FHI360 is Value added tax (VAT) exempted, but charges Withholding Tax (WTH) in compliance with Relevant Nigerian laws